



PERSON COUNTY FIRE MARSHAL'S OFFICE

304 S. MORGAN STREET (RM 152)

ROXBORO, NC 27573

(336)330-2315 firemarshal@personcountync.gov

APPLICATION FOR HAZARDOUS MATERIALS OPERATIONAL PERMIT

OFFICE USE ONLY

PERMIT # _____

Business Name: _____

Business Address: _____

Building Owner: _____

Business Contact: _____ Phone: _____

Emergency Contact: _____ 24-Hr Phone: _____

Contact Email: _____

Fire Sprinkler Systems: ☐ Yes ☐ No	Fire Alarm System: ☐ Yes ☐ No	Secondary Containment: ☐ Yes ☐ No	Containment Type: ☐ Tank ☐ Room	Spill Control: ☐ Yes ☐ No
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Comments: _____

Chemical Name	Case No:	Physical State (solid/liquid/gas)	Amount (lbs./gal.)	NFPA 704 Rating:			
				H	F	R	S/H

Brief Description of Hazardous Materials:

Hazardous Materials Usage Checklist

ITEMS REQUIRED PRIOR TO PERMIT ISSUANCE:

- Completed permit application – Submitted to Person County Fire Marshal's Office
- Hazardous Material Inventory Statement (HMIS) as required per North Carolina State Fire Code Appendix H
 - Document hazardous materials that are stored or used indoors (each control area) and outdoors at a given location on a separate HMIS. For example, if a business stores permissible quantity of corrosive liquefied gas outdoors and flammable liquids indoors, the gases stored outdoors will be documented on one HMIS. A second HMIS will be prepared for the indoor storage by control area.
 - Control areas when preparing the HMIS, report building control areas on separate forms. Examples of control areas are outside control area; fire rated, exhausted battery, or gas cylinder room; fire areas separated by firewalls, fire barriers, and floor ceiling assemblies. First floor control area A; first floor control area B; second floor control area; outdoor control area; etc....
 - Use listing on application as Hazardous Material Inventory Statement (HMIS) and attach additional sheets if needed.
- Detailed Site Plan including: basic layout and orientation of the building showing emergency exits, general purpose of other areas within the building, the locations where hazardous materials are stored and used indoors and outdoors, and the location of the fire department connection. Access gates, Knox Box locations, and points of fire department access such as doors should also be identified.
 - Include all exterior and any significant interior walls. (i.e. Firewalls, separations between office space and warehouse).
 - When utilizing symbols to identify specific components, a symbol legend must be provided.
 - Identify facility both primary and secondary evacuation meeting point locations.
 - Identify locations of all hazardous materials control areas and the hazard classes in each.
 - Identify the location of all aboveground and underground tanks including but not limited to, sumps, vaults, below-grade treatment systems and piping.
- Existing businesses shall also complete permit application and submit all components to PCFMO as directed by the department's fire code official during scheduled inspections.
- Occupancies that operate by the handling, storing, and/or transporting of Hazardous Materials shall submit an Operational Permit to PCFMO prior to their allowance on site per the requirements in Section 105 of the North Carolina Fire Prevention Code.
- **Any additional findings, information, changes to the site, or the overall scope of the work being performed shall be reported to PCFMO immediately for approval. Not providing adequate notification may result in a revocation of the permit and require the immediate removal of all products not meeting applicable codes.
- The approved operational permit application must remain on site, be readily available for the code official, and be reviewed on an annual basis.

All information must be completed before the allowance of hazardous materials on the site. This permit application and supporting documentation can be submitted or delivered to:

Person County Fire Marshal's Office
304 S. Morgan St. Rm 152
Roxboro, NC 27573
firemarshal@personcountync.gov

Acknowledgement and Signature

I hereby certify that I have read and examined this application and attachments and that all the information contained therein is true and correct. Furthermore, I _____
certify that the proposed usage of Hazardous Materials fully complies with requirements contained in the North Carolina State Fire Prevention Code. I agree to indemnify, save harmless, and defend the County of Person, NC, its agents and employees, from all claims, damages, costs, expenses, and charges, including attorney's fees, which arise out of or by reason of incidents involving hazardous materials.

_____ Applicant Name (Print)	_____ SIGNATURE	_____ / / DATE
_____ Property Owner Name (Print)	_____ SIGNATURE	_____ / / DATE

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Permit #: _____

_____ FIRE MARSHAL (PRINT)	_____ FIRE MARSHAL SIGNATURE	_____ / / DATE
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Amount Due: _____ Amount Paid: _____ Cash/Check: _____ Receipt #: _____